

	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement		GRANT NUMBER (FAIN): 00D27214	DATE OF AWARD 12/09/2014	
			MODIFICATION NUMBER: 0 PROGRAM CODE: EC		
			TYPE OF ACTION New		MAILING DATE 12/16/2014
			PAYMENT METHOD: Advance		ACH# pend
RECIPIENT TYPE: Not for Profit			Send Payment Request to: Las Vegas Finance Center		
RECIPIENT: Mississippi Conference of Black Mayors 516 E. Canal Street Yazoo City, MS 39194-4344 EIN: (b) (6)			PAYEE: MS Conference of Black Mayors 516 E. Canal Street Yazoo City, MS 39194-4344		
PROJECT MANAGER Rodrick Nicholson (b) (6) E-Mail: (b) (6) Phone: (b) (6)		EPA PROJECT OFFICER Deborah Carter 61 Forsyth Street Atlanta, GA 30303-8960 E-Mail: Phone: 404-562-9668		EPA GRANT SPECIALIST Shevella Wilson Grants and Audit Management Section E-Mail: wilson.shevella@epa.gov Phone: 404-562-8414	
PROJECT TITLE AND DESCRIPTION Environmental Justice Collaborative Problem-Solving Grants Program This action approves an award in the amount of \$120,000 to the Mississippi Conference of Black Mayors for the Mississippi Delta Childhood Lead Reduction Plan. The project will target low-income black youth most vulnerable to the harmful effects of lead, provide education/outreach for community members with a means to recognize/prevent exposure, and develop an action plan to close off access to the most dangerous sites helping reduce, remediate, or contain lead contamination.					
BUDGET PERIOD 10/01/2014 - 09/30/2016		PROJECT PERIOD 10/01/2014 - 09/30/2016		TOTAL BUDGET PERIOD COST \$120,000.00	
				TOTAL PROJECT PERIOD COST \$120,000.00	
NOTICE OF AWARD					
Based on your Application dated 02/18/2014 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$120,000. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$120,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.					
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)			AWARD APPROVAL OFFICE		
ORGANIZATION / ADDRESS 61 Forsyth Street Atlanta, GA 30303-8960			ORGANIZATION / ADDRESS U.S. EPA, Region 4 Office of Policy and Management 61 Forsyth Street Atlanta, GA 30303-8960		
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY					
Digital signature applied by EPA Award Official Dorothy Rayfield - Chief - Grants & Acquisition Management Branch				DATE 12/09/2014	

EPA Funding Information

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FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 120,000	\$ 120,000
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$	\$ 0
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 120,000	\$ 120,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.306 - Environmental Justice Collaborative Problem-Solving Grants Program	Clean Air Act: Sec. 103(b)(3) Safe Drinking Water Act: Sec. 1442(b)(3) Toxic Substances Control Act: Sec. 10(a)	40 CFR PART 30

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
-	(b) (6)								120,000
									120,000

Administrative Conditions

General Terms and Conditions

The recipient agrees to comply with the applicable EPA general terms and conditions available at : <http://www.epa.gov/ogd/tc.htm>. These terms and conditions are in addition to the assurances and certifications made as part of the award and the terms, conditions or restrictions cited below.

The applicable terms and conditions below are in addition to the general terms and conditions noted above:

1. UTILIZATION OF SMALL , MINORITY AND WOMEN 'S BUSINESS ENTERPRISES

GENERAL COMPLIANCE , 40 CFR, Part 33

The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements , contained in 40 CFR, Part 33.

MBE/WBE REPORTING , 40 CFR, Part 33, Subpart E

MBE/WBE reporting is required in annual reports . Reporting is required for assistance agreements where there are funds budgeted for procuring construction, equipment, services and supplies, including funds budgeted for direct procurement by the recipient or procurement under subwards or loans in the "Other" category, that exceed the threshold amount of \$150,000, including amendments and/or modifications.

Based on EPA's review of the planned budget, this award does not meet the condition above and is not subject to the Disadvantaged Business Enterprise (DBE) Program reporting requirements. However, if during the performance of the award the total of all funds expended for direct procurement by the recipient and procurement under subwards or loans in the "Other" category exceeds \$150,000, annual reports will be required and you are required to notify your grant specialist for additional instructions .

The recipient also agrees to request prior approval from EPA for procurements that may activate DBE Program reporting requirements.

This provision represents an approved deviation from the MBE /WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502; **however, the other requirements outlined in 40 CFR Part 33 remain in effect, including the Good Faith Efforts requirements as described in 40 CFR Part 33 Subpart C and Fair Share Objectives negotiation as described in 40 CFR Part 33 Subpart D.**

2. FEDERAL FINANCIAL REPORT (FFR)

Pursuant to 40 CFR 31.41(b) and 31.50(b), EPA recipients shall submit an annual Federal Financial Report (SF-425) to EPA no later than 90 calendar days following the end of the reporting quarter .

The following reporting period end dates shall be used for interim reports : 3/31, 6/30, 9/30, or 12/31.

At the end of the project, the recipient must submit a final Federal Financial Report to EPA no later than 90 calendar days after the end of the project period. The form is available on the internet at <http://www.epa.gov/ocfo/finservices/forms.htm>. All FFRs must be submitted to the Las Vegas Finance Center: US EPA, LVFC, 4220 S. Maryland Parkway, Building C, Room 503, Las Vegas, NV 89119, or by Fax to: 702-798-2423 or email **LVFC-grants@epa.gov**.

The LVFC will make adjustments, as necessary, to obligated funds after reviewing and accepting a final Federal Financial Report. Recipients will be notified and instructed by EPA if they must complete any additional forms for the closeout of the assistance agreement.

EPA may take enforcement actions in accordance with 40 CFR 31.43 if the recipient does not comply with this term and condition.

The recipient agrees to comply with the applicable EPA general terms and conditions available at : <http://www.epa.gov/ogd/tc.htm>. These terms and conditions are in addition to the assurances and certifications made as part of the award and the terms, conditions or restrictions cited below .

Programmatic Conditions

1. Administrative Compliance

In accordance with *Title 40—Protection of Environment; Chapter I—Environmental Protection Agency, Subchapter B - Grants and Other Federal Assistance; Part 30—Uniform Administrative Requirements For Grants And Agreements With Institutions Of Higher Education, Hospitals, And Other Non-Profit Organizations*, the Grantee agrees to comply with all administrative requirements for Federal grants and agreements. This information is available at

http://www.ecfr.gov/cgi-bin/text-idx?SID=5af996fd9f4f9c6b5ca52a1ca5915bbe&tpl=/ecfrbrowse/Title40/40cfr30_main_02.tpl

2. Mandatory Non-Profit Recipient Training

Recipient acknowledges that two employees of this recipient organization must complete the mandatory on-line training, “EPA Grant Management Training for Non-Profit Applicants and Recipients.” One person must be the project manager, or equivalent, for this assistance agreement. The other individual must be the person authorized to draw down funds for this assistance agreement. Both employees must complete the training prior to the receipt of any grant funds. The recipient may access the course through the internet at:

http://www.epa.gov/ogd/training/recip_train.htm

At the end of the course the recipient must sign and return the certificate of completion to the appropriate grants office. EPA will not release funds to the recipient until the required training is completed .

Certifications must be maintained throughout the life of the agreement . The training must be completed every three (3) years by both employees and when there are personnel changes .

3. Quality Assurance Project Plan

Acceptable Quality Assurance Documentation must be submitted to the EPA , Region 4, Project Officer within 90 days of the acceptance of this agreement. No work involving direct measurements or data generation, environmental modeling, compilation of data from literature or electronic media , and data supporting the design, construction, and operation of environmental technology shall be initiated under this project until the quality assurance documentation has been approved . (See 40 CFR 30.54 OR 31.45 as appropriate).

The recipient will develop a QAPP to support all environmental data operations in accordance with “EPA Requirements for Quality Assurance Project Plans” (QA/R-5, 3/01). The term “environmental data operations” refers to any measurement or information that describes environmental processes , conditions, or location; ecological or health effects; produced from models or surveys; compiled from other sources such as data bases and literature; or the performance of environmental technology. The Quality Assurance Project Plan must be approved by EPA before any data collection and/or generation activities begin. Unless an alternate schedule was previously agreed upon , no later than 30 days prior to the scheduled commencement of data collection and/or data generation activities, the recipient will submit a Quality Assurance Project Plan to the following :

William McBride
Project Officer
Environmental Justice Collaborative Problem-Solving Agreement
Office of Environmental Justice and Sustainability
U.S. Environmental Protection Agency, Region 4
61 Forsyth Street, SW
Atlanta, Georgia 30303-8931
Telephone: (404) 562-8378

And

Marilyn Maycock
EPA Regional Quality Assurance Manager
Science and Ecosystem Support Division
U.S. Environmental Protection Agency, Region 4
980 College Station Road
Athens, Georgia 30605-2720
Telephone: (706) 355- 8553

4. EPA Substantial Involvement

The EPA, Region 4 Project Officer will be substantially involved in overseeing and monitoring this Cooperative Agreement as follows:

- Review, monitor and approve all project phases prior to their implementation .
- Approve key personnel involved with the project .
- Collaborate with the recipient during all activities .
- Will determine eligibility of activities for reimbursement under this Cooperative Agreement and may include advance determination, if requested by the recipient.

The effect of EPA's substantial involvement includes:

- The recipient remains responsible for ensuring all activities funded under this award are protective of human health and the environment and comply with all applicable Federal and State laws.
- The recipient remains responsible for incurring costs that are allowable under the applicable OMB Circulars.

5. The Recipient Will Contact The EPA Award Official As Follows :

- (a) A change in the scope or the objective of the project or program (even if there is no associated budget revision requiring prior written approval);
- (b) the need for additional Federal funding; and
- (c) the inclusion of costs that require prior approval in accordance with OMB Circular A-21, "Cost Principles for Institutions of Higher Education," OMB Circular A-122, "Cost Principles for Non-Profit Organizations," or 45 CFR part 74 appendix E, "Principles for Determining Costs Applicable to Research and Development under Grants and Contracts with Hospitals," or 48 CFR part 31, "Contract Cost Principles and Procedures," as applicable.

6. The Recipient Will Contact The Technical Program Office As Follows :

Changes in Key Personnel Specified In the Application or Award Document - The recipient agrees to inform the EPA, Region 4, Project Officer in writing within 10 days in the event of a change in the project's key personnel, the absence for more than three months, or a 25 percent reduction in time devoted to the project, by the approved Project Director or Principal Investigator .

Key personnel may include any person whose absence will substantially and /or adversely impact the quality or timeliness of the work. Communications to the EPA, Region 4, Project Officer should: (a) explain the reason for the change, (b) detail the organization's plan of action for filling the vacancy , (c) include a

list of qualifications the organization will use to search for a replacement , (d) a plan for completing project deliverables, and (d) provide the name and telephone number for the interim project contact person.

The EPA, Region 4 Project Officer reserves the right to review and sign-off on the proposed plan.

7. Approvals Required

- **Revision of Budget and Program Plans:** The recipients will report deviations from budget and program plans and request prior approvals for budget and program plan revisions .
- **Cooperative Agreement Amendments:** Project Scope/Objective/Budget Revisions: The recipient will request prior approval to the EPA, Region 4, Award Official through a grant amendment for: (a) Changes in scope or objective, (b) Budget revisions, when the cumulative transfers among direct cost categories exceed 10% of the current total budget, (d) Inclusion of costs requiring prior approval , as directed by the OMB Cost Principles under non-construction projects: (1) Contracting out, (2) Sub-Granting, or (3) Otherwise obtaining the services of a third party to perform activities central to the purposes of the award.
- **Budget Revisions:** When requesting approval for budget revisions, the recipient shall use the budget form in the application unless the EPA indicates that a letter clearly describing the details of the request will suffice.

8. Period of Availability of Funds

The Recipient may charge to the grant only allowable costs resulting from obligations incurred during the funding period and any pre-award costs authorized by EPA.

9. Funds Transfer

The transfer of amounts budgeted for indirect costs to absorb increases in direct costs , or vice versa and the transfer of funds allotted for training allowances (*direct payment to trainees*) to other categories of expense.

The EPA technical program office may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for awards in which the Federal share of the project exceeds \$100,000 and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent of the total budget as last approved by EPA. EPA shall not permit a transfer that would cause any Federal appropriation or part thereof to be used for purposes other than those consistent with the original intent of the appropriation.

10. Project Period Extension

The recipient may extend the expiration date of the award one time for up to 12 months.

A one-time extension **may not** be initiated if: (a) the terms and conditions of the award prohibit the extension; (b) the extension requires additional Federal funds; or (c) the extension involves any change in the approved objectives or scope of the project.

For one-time extensions, the recipient must notify the EPA Award Official in writing with the supporting reasons and revised expiration date at least **10 days** before the expiration date specified in the award .

A one-time extension **may not** be exercised merely for the purpose of using unobligated balances or carry forward unobligated balances to subsequent funding periods providing the recipient notifies the EPA Award Official by means of the Financial Status Report.

11. Non-Federal Audits

The recipient and sub-recipients shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507) and revised OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

12. Supplies and Other Expendable Property

Title to supplies and other expendable property shall vest in the recipient upon acquisition . If there is a residual inventory of unused supplies exceeding \$5000 in total aggregate value upon termination or completion of the project or program and the supplies are not needed for any other federally-sponsored project or program, the recipient shall retain the supplies for use on non-Federal sponsored activities or sell them, but shall, in either case, compensate the Federal Government for its share. The amount of compensation shall be computed in the same manner as for equipment.

The recipient shall not use supplies acquired with Federal funds to provide services to non -Federal outside organizations for a fee that is less than private companies charge for equivalent services , unless specifically authorized by Federal statute as long as the Federal Government retains an interest in the supplies.

13. Intangible Property

The recipient may copyright any work that is subject to copyright and was developed , or for which ownership was purchased, under an award. EPA reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for Federal purposes, and to authorize others to do so.

The Federal Government has the right to: (a) obtain, reproduce, publish or otherwise use the data first produced under an award and authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes, (b) (d) (1) in response to a Freedom of Information Act (FOIA) request for research data relating to published research findings produced under an award that were used by the Federal Government in developing an agency action that has the force and effect of law, the EPA shall request, and the recipient shall provide, within a reasonable time, the research data so that they can be made available to the public through the procedures established under the FOIA . If the EPA obtains the research data solely in response to a FOIA request, the agency may charge the requester a reasonable fee equaling the full incremental cost of obtaining the research data . This fee should reflect costs incurred by the agency, the recipient, and applicable subrecipients . This fee is in addition to any fees the agency may assess under the FOIA (5 U.S.C. 552(a) (4)(A)).

14. Procurement Standards Recipient Responsibilities

The recipient is the responsible authority , without recourse to EPA, regarding the settlement and satisfaction of all contractual and administrative issues arising out of procurements entered into in support of an award or other agreement. This includes disputes, claims, protests of award, source evaluation or other matters of a contractual nature. Matters concerning violation of statute are to be referred to such Federal, State or local authority as may have proper jurisdiction .

15. Information Collection Requirements

EPA and the recipient agree to comply with the requirements of the Paperwork Reduction Act in completing the project. Because the scope of work includes a survey, a questionnaire, or similar information-gathering activity, the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*) requires EPA to obtain Office of Management and Budget (OMB) clearance prior to the recipient's collection of information by means of identical questions posed to 10 or more persons.

The recipient will provide to the EPA Project Officer the following information : (1) description of the information to be collected; (2) explanation of the need for the information; and (3) to whom the survey is

being directed.

16. Monitoring and Reporting Program Performance

The recipient is responsible for managing and monitoring each project, program, subaward, function or activity supported by the award.

The recipient is required to submit semi-annual progress reports for the duration of the agreement to update the EPA Regional Project Officer. The reports are due 30 days after the end of each 6-month period. The Project Manager will also be required to conduct quarterly meetings with the EPA Regional Project Officer. The Report will be approved or disapproved at the discretion of the EPA, Region 4, Project Officer. EPA may make site visits, as needed.

The performance reports shall contain information on each of the following: (a) a comparison of actual accomplishments with the goals and objectives established for the period, (b) the findings of the investigator, or both, (c) the output of programs or projects can be readily quantified, such quantitative data should be related to cost data for computation of unit costs; (d) the reasons why established goals were not met, if appropriate; (d) other pertinent information, including, when appropriate, analysis and explanation of cost overruns or high unit costs and (e) a specific discussion on funds expenditures and which includes: (1) draw down amounts, (2) state the reason for the drawn down and (3) the remaining balance of funds as of the end of the reporting periods. Additional information may be requested by the EPA Region 4 Project Officer.

In addition to the periodic performance reports, the recipient shall immediately notify the EPA, Region 4, Project Officer of developments that have a significant impact on the award-supported activities. In accordance with 40 CFR Part 30.51(f) and 40 CFR Part 31.40(d), as appropriate, the recipient agrees to inform the EPA, Region 4, Project Officer as soon as problems, delays, or adverse conditions become known which will materially impair the ability to meet the outputs /outcomes specified in the assistance agreement work plan. This notification shall include a statement of the action taken or contemplated and any assistance needed to resolve the situation.

17. Project Milestone Chart

The recipient shall submit a, first draft, Project Milestone Chart (Chart), before beginning the Project's work activities, to the EPA, Region 4 Project Officer within 30 days of receipt of this award and a final Chart within 45 days to the EPA, Region 4 Project Officer. The grantee is encouraged to submit the Chart electronically. The EPA, Region 4 Project Officer will advise the grantee, as required, on the contents of this Chart. The Chart will be revised, approved, or disapproved at the discretion of the EPA, Region 4 Project Officer.

In accordance with 40 C.F.R. § 30.51 (f), the recipient agrees that it will notify EPA of problems, delays, or adverse conditions which materially impair the ability to meet the outputs /outcomes specified in the assistance agreement work plan.

18. Final Report

The recipient shall submit a draft final report within 30 days after the end of the project period. Once the draft has been reviewed and approved by the EPA, Region 4 Project Officer, the recipient shall submit two (2) copies of the Final Report within 90 days after the end of the project period to the EPA, Region 4 Project Officer. The EPA, Region 4 Project Officer will provide the recipient with a draft template of the final report, although other information may be included.

After review of the final report, the EPA, Region 4, Project Officer may request additional information from the recipient. The EPA, Region 4 Project Officer may share copies of the final report with organizations or other interested parties upon request. In addition to the report, the recipient must supply two copies to the EPA, Region 4 Project Officer of all tangible final products that were created for the purposes of the

funded project (i.e., videos, research findings, curriculum, presentations, photographs, etc.). If an exhibit or slide show was created or an item too large and/or expensive to duplicate, photos or transcripts of the product may be substituted.

19. Closeout Procedures

The recipient shall submit, within 90 calendar days after the date of completion of the award, all financial, performance, and other reports as required by the terms and conditions of the award. EPA may approve extensions when requested by the recipient.

Unless EPA authorizes an extension, a recipient shall liquidate all obligations incurred under the award not later than 90 calendar days after the funding period or the date of completion as specified in the terms and conditions of the award or in agency implementing instructions.

The recipient shall promptly refund any balances of unobligated cash that EPA has advanced or paid and that is not authorized to be retained by the recipient for use in other projects. OMB Circular A-129 governs unreturned amounts that become delinquent debts.

The recipient shall account for any real and personal property acquired with Federal funds or received from the Federal Government in accordance with §§30.31 through 30.37.

In the event a final audit has not been performed prior to the closeout of an award, EPA shall retain the right to recover an appropriate amount after fully considering the recommendations on disallowed costs resulting from the final audit.

20. Adjustments and Continuing Responsibilities

The closeout of an award does not affect any of the following: (a) The right of EPA to disallow costs and recover funds on the basis of a later audit or other review, (b) the obligation of the recipient to return any funds due as a result of later refunds, corrections, or other transactions, (c) Audit requirements in §30.26, (d) property management requirements in §§30.31 through 30.37.

Records retention as required in §30.53, (d) after closeout of an award, a relationship created under an award may be modified or ended in whole or in part with the consent of EPA and the recipient, provided the responsibilities of the recipient referred to in §30.73(a), including those for property management as applicable, are considered and provisions made for continuing responsibilities of the recipient, as appropriate.

21. Subsequent Adjustments and Continuing Responsibilities

The closeout of an award does not affect any of the following: (a) The right of EPA to disallow costs and recover funds on the basis of a later audit or other review, (b) the obligation of the recipient to return any funds due as a result of later refunds, corrections, or other transactions, (c) Audit requirements in §30.26, (d) property management requirements in §§30.31 through 30.37.

Records retention as required in §30.53, (d) after closeout of an award, a relationship created under an award may be modified or ended in whole or in part with the consent of EPA and the recipient, provided the responsibilities of the recipient referred to in §30.73(a), including those for property management as applicable, are considered and provisions made for continuing responsibilities of the recipient, as appropriate.